JA BizTown Jobs

Student Job Assignments

Directions: Using the JA BizTown Staffing Model on page 1 as a guide, identify your school's group size, and mark a $\sqrt{1}$ in column 1 next to each position you need to fill. *If you have more than 130 students,* please contact your BizTown Manager for placement options. Record the assigned student employee's name next to the business positions listed below. Remember, you may not be assigning every job.

Email this completed form to the JA BizTown Manager. *Please wait for approval <u>BEFORE</u> announcing job placements to students.* Please bring your approved Student Job Assignments form with you to JA BizTown on the day of your visit.

School N	ame:			
Total # of Students				
Mark		Business Name and		
with √ if	Acct #	Position	Note	Student Name

Mark		Business Name and		
with $\boldsymbol{}$ if	Acct #	Position	Note	Student Name
		First Horizon Bank		
٧	101	CEO		
٧	102	CFO		
٧	103	Personal Banker #1		
٧	104	Personal Banker #2		
٧	105	Personal Banker #3		
	106	Personal Banker #4	(only for groups of 115 or more)	
٧	107	Financial Services Manager #1		
	108	Financial Services Manager #2	(only for groups of 85 or more)	
		PNC Solution Center		
٧	109	CFO		
٧	110	Attorney (CEO)		
٧	111	CPA #1		
	112	CPA #2	(only for groups of 115 or more)	
٧	113	Insurance Agent #1		
	114	Insurance Agent #2	(only for groups of 105 or more)	
٧	115	Property Manager #1		
	116	Property Manager #2	(only for groups of 90 or more)	
٧	117	Electric Meter Reader #1		
	118	Electric Meter Reader #2	(only for groups of 90 or more)	

		City Hall		
٧	119	Mayor		
٧	120	Town Treasurer		
٧	121	IRS Agent #1		
	122	IRS Agent #2	(only for groups of 105 or more)	
٧	123	Communication Director		
٧	124	Social Media Manager	(only for groups of 95 or more)	
	125	Photographer		
٧	126	Law Enforcement Officer #1		
	127	Law Enforcement Officer #2	(only for groups of 75 or more)	
	128	Parks and Rec. Director		
	129	Public Works Director		
		Creative Solutions		
٧	130	CEO		
٧	131	CFO		
٧	132	Sales Manager #1		
	133	Sales Manager #2	(only for groups of 85 or more)	
	134	Sales Manager #3	(only for groups of 120 or more)	
٧	135	Product Designer #1		
	136	Product Designer #2	(only for groups of 95 or more)	
	137	Product Designer #3	(only for groups of 115 or more)	
	138	Interior Designer #1		
	139	Interior Designer #2	(only for groups of 95 or more)	
		Dollar General		
٧	140	CEO		
٧	141	CFO		
٧	142	Sales Manager #1		
	143	Sales Manager #2	(only for groups of 80 or more)	
	144	Sales Manager #3	(only for groups of 115 or more)	
	145	Product Analyst #1	(only for groups of 75 or more)	
	146	Product Analyst #2	(only for groups of 100 or more)	

_		Journeys		
٧	147	CEO		
٧	148	CFO		
٧	149	Sales Manager #1		
	150	Sales Manager #2	(only for groups of 80 or more)	
	151	Sales Manager #3	(only for groups of 115 or more)	
	152	Product Analyst #1	(only for groups of 75 or more)	
	153	Product Analyst #2	(only for groups of 100 or more)	
		Mars Petcare Adoption Cente	r	
٧	154	CEO		
٧	155	CFO		
٧	156	Adoption Specialist #1		
	157	Adoption Specialist #2	(only for groups of 80 or more)	
	158	Adoption Specialist #3	(only for groups of 120 or more)	
	159	Animal Rescue Specialist #1	(only for groups of 75 or more)	
	160	Animal Rescue Specialist #2	(only for groups of 100 or more)	
		Memorial Foundation Philanthropy Center		
٧	161	CEO		
٧	162	CFO		
٧	163	Giving Manager #1		
	164	Giving Manager #2	(only for groups of 100 or more)	
٧	165	Event Manager #1		
	166	Event Manager #2	(only for groups of 90 or more)	
	167	Event Manager #3	(only for groups of 120 or more)	
		Construction		
٧	168	CEO		
٧	169	СГО		
٧	170	Project Manager #1		
	171	Project Manager #2	(only for groups of 100 or more)	
٧	172	Electrician #1		
	173	Electrician #2	(only for groups of 105 or more)	
٧	174	Plumber #1		
	175	Plumber #2	(only for groups of 105 or more)	
٧	176	Carpenter #1		
•		•	•	

177		I		(only for groups of 125	
179		177	Carpenter #2		
Amazon Radio Station/Studio V 180 CEO V 181 CFO V 182 Advertising Executive #1 183 Advertising Executive #2 (only for groups of 85 or more) V 184 Reporter #1 185 Reporter #2 (only for groups of 95 or more) V 186 Studio Manager #2 (only for groups of 95 or more) V 188 Studio Manager #1 189 Studio Manager #1 189 Studio Manager #1 190 CFO V 191 CFO V 192 Food Manager #1 193 Food Manager #3 (only for groups of 80 or more) V 195 Beverage Manager #1 V 196 Beverage Manager #1 197 Beverage Manager #3 (only for groups of 80 or more) V 198 Sales Manager #3 (only for groups of 80 or more) V 199 Sales Manager #3 (only for groups of 80 or more) V 199 Sales Manager #3 (only for groups of 80 or more) V 199 Sales Manager #3 (only for groups of 80 or more) V 198 Sales Manager #3 (only for groups of 80 or more) V 199 Sales Manager #3 (only for groups of 80 or more) V 199 Sales Manager #3 (only for groups of 80 or more) V 198 Sales Manager #3 (only for groups of 100 or more) V 200 Sales Manager #3 (only for groups of 100 or more) V 201 CEO V 202 CFO V 203 Sponsorship Manager #1 (only for groups of 110 or more) V 206 Reporter #1 (only for groups of 95 or more)	٧	178	HVAC Technician #1		
Station/Studio		179			
V 180 CEO V 181 CFO V 182 Advertising Executive #1 183 Advertising Executive #2 (enly for groups of 85 or more) V 184 Reporter #1 185 Reporter #2 (enly for groups of 95 or more) V 186 DJ #1 187 DJ #2 (enly for groups of 75 or more) V 188 Studio Manager #1 (enly for groups of 105 or more) V 199 Studio Manager #2 (only for groups of 80 or more) V 190 CEO (only for groups of 80 or more) V 191 CFO (only for groups of 80 or more) V 192 Food Manager #1 (only for groups of 80 or more) V 193 Beverage Manager #3 (only for groups of 80 or more) V 195 Beverage Manager #3 (only for groups of 80 or more) V 198 Sales Manager #1 (only for groups of 120 or more) V 198 Sales Manager #1 (only for groups of 83 or more)					
V	٧	180			
183	٧	181	CFO		
184 Reporter #1 Reporter #2 Conly for groups of 95 or more)	٧	182	Advertising Executive #1		
185 Reporter #2 (only for groups of 95 or more)		183	Advertising Executive #2		
185	٧	184	Reporter #1		
187 DJ #2		185	Reporter #2		
188 Studio Manager #1	٧	186	DJ #1		
Studio Manager #2 (only for groups of 105 or more)		187	DJ #2		
Studio Manager #2 or more	٧	188	Studio Manager #1		
V 190 CEO V 191 CFO V 192 Food Manager #1 193 Food Manager #2 (only for groups of 80 or more) 194 Food Manager #3 (only for groups of 110 or more) V 195 Beverage Manager #1 (only for groups of 80 or more) 196 Beverage Manager #2 (only for groups of 120 or more) V 198 Sales Manager #3 (only for groups of 85 or more) V 199 Sales Manager #2 (only for groups of 120 or more) Nashville PBS (only for groups of 120 or more) V 201 CEO V 203 Sponsorship Manager #1 204 Sponsorship Manager #2 (only for groups of 110 or more) V 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 (only for groups of 95 or more)		189	Studio Manager #2		
V 190 CEO V 191 CFO V 192 Food Manager #1 193 Food Manager #2 (only for groups of 80 or more) 194 Food Manager #3 (only for groups of 110 or more) V 195 Beverage Manager #1 (only for groups of 80 or more) 196 Beverage Manager #2 (only for groups of 120 or more) V 198 Sales Manager #3 (only for groups of 85 or more) V 199 Sales Manager #2 (only for groups of 120 or more) Nashville PBS (only for groups of 120 or more) V 201 CEO V 203 Sponsorship Manager #1 204 Sponsorship Manager #2 (only for groups of 110 or more) V 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 (only for groups of 95 or more)			Slim & Husky's Postaurar	nt .	
V 192 Food Manager #1	٧	190			
193	٧	191	CFO		
194	٧	192	Food Manager #1		
194		193	Food Manager #2		
196 Beverage Manager #2 (only for groups of 80 or more) 197 Beverage Manager #3 (only for groups of 120 or more) 198 Sales Manager #1 (only for groups of 85 or more) 200 Sales Manager #3 (only for groups of 120 or more) 201 Sales Manager #3 (only for groups of 120 or more)		194	Food Manager #3	(only for groups of 110	
197 Beverage Manager #3 (only for groups of 120 or more) 198 Sales Manager #1 (only for groups of 85 or more) 199 Sales Manager #2 (only for groups of 120 or more) 200 Sales Manager #3 (only for groups of 120 or more) Nashville PBS V 201 CEO V 202 CFO V 203 Sponsorship Manager #1 (only for groups of 110 or more) 204 Sponsorship Manager #2 (only for groups of 125 or more) V 206 Reporter #1 (only for groups of 95 or more) V 207 Reporter #2 (only for groups of 95 or more) V 208 Reporter #2 (only for groups of 95 or more) V 209 Reporter #2 (only for groups of 95 or more) V 200 Reporter #2 (only for groups of 95 or more)	٧	195	Beverage Manager #1		
197 Beverage Manager #3 or more 198 Sales Manager #1		196	Beverage Manager #2		
199 Sales Manager #2 (only for groups of 85 or more) 200 Sales Manager #3 (only for groups of 120 or more) Nashville PBS ✓ 201 CEO ✓ 202 CFO ✓ 203 Sponsorship Manager #1 204 Sponsorship Manager #2 (only for groups of 110 or more) 205 Sponsorship Manager #3 (only for groups of 125 or more) ✓ 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)		197	Beverage Manager #3		
Sales Manager #2 more	٧	198	Sales Manager #1		
Nashville PBS V 201 CEO V 202 CFO V 203 Sponsorship Manager #1 204 Sponsorship Manager #2 (only for groups of 110 or more) 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)		199	Sales Manager #2	more)	
V 201 CEO V 202 CFO V 203 Sponsorship Manager #1 204 Sponsorship Manager #2 (only for groups of 110 or more) 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)		200	Sales Manager #3		
V 201 CEO V 202 CFO V 203 Sponsorship Manager #1 204 Sponsorship Manager #2 (only for groups of 110 or more) 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)			Nashville PBS		
V 203 Sponsorship Manager #1 204 Sponsorship Manager #2 (only for groups of 110 or more) 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)	٧	201			
204 Sponsorship Manager #2 (only for groups of 110 or more) 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)	٧	202	CFO		
204 Sponsorship Manager #2 or more) 205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)	٧	203	Sponsorship Manager #1		
205 Sponsorship Manager #3 (only for groups of 125 or more) V 206 Reporter #1 207 Reporter #2 (only for groups of 95 or more)		204	Sponsorship Manager #2		
207 Reporter #2 (only for groups of 95 or more)		205	Sponsorship Manager #3		
207 Reporter #2 more)	٧	206	Reporter #1		
V 208 Videographer/Editor #1		207	Reporter #2		
	٧	208	Videographer/Editor #1		

			(only for groups of 110	
	209	Videographer/Editor #2	or more)	
٧	210	Host #1		
	211	Host #2	(only for groups of 85 or more)	
٧	212	Producer/Director		
		The UPS Store		
٧	213	CEO		
٧	214	CFO		
٧	215	Delivery Driver #1		
٧	216	Delivery Driver #2		
	217	Delivery Driver #3	(only for groups of 110 or more)	
٧	218	Stock Manager #1		
	219	Stock Manager #2	(only for groups of 90 or more)	
	220	Stock Manager #3	(only for groups of 125 or more)	
		Wellness Center		
٧	221	Wellness Center		
٧ ٧	221			
		CEO		
٧	222	CEO CFO	(only for groups of 90 or more)	
٧	222	CEO CFO Health Care Manager #1		
٧	222 223 224	CEO CFO Health Care Manager #1 Health Care Manager #2	more) (only for groups of 110	
٧	222 223 224 225	CEO CFO Health Care Manager #1 Health Care Manager #2 Health Care Manager #3	more) (only for groups of 110 or more) (only for groups of 125	
V V	222 223 224 225 226	CEO CFO Health Care Manager #1 Health Care Manager #2 Health Care Manager #3 Health Care Manager #4	more) (only for groups of 110 or more) (only for groups of 125	
V V	222 223 224 225 226 227	CEO CFO Health Care Manager #1 Health Care Manager #2 Health Care Manager #3 Health Care Manager #4 Health Care Technician	more) (only for groups of 110 or more) (only for groups of 125 or more) (only for groups of 95 or more)	
V V	222 223 224 225 226 227 228	CEO CFO Health Care Manager #1 Health Care Manager #2 Health Care Manager #3 Health Care Manager #4 Health Care Technician Nutritionist #1	more) (only for groups of 110 or more) (only for groups of 125 or more) (only for groups of 95 or	
V V	222 223 224 225 226 227 228 229	CEO CFO Health Care Manager #1 Health Care Manager #2 Health Care Manager #3 Health Care Manager #4 Health Care Technician Nutritionist #1 Nutritionist #2	more) (only for groups of 110 or more) (only for groups of 125 or more) (only for groups of 95 or more) Must have both #1 and #2 (only for groups of	